



**U. S. Department
Of Transportation**

**Federal Aviation
Administration**

Harrisburg Airports District Office
3905 Hartzdale Drive, Suite 508
Camp Hill, PA 17011
717-730-2830
717-730-2838 (fax)

October 24, 2024

Mr. Thomas J. Cook
Executive Director
New Castle Airport
Delaware River and Bay Authority
P.O. Box 71
New Castle, DE 19720-0071

Dear Mr. Cook,

**SUBJECT: New Castle Airport
Wilmington, DE
PFC Application 25-02-C-00-ILG
Acknowledgement Letter**

In accordance with 49 U.S.C. § 40117, the Federal Aviation Administration (FAA) acknowledges your notice of intent to impose a PFC charge at New Castle (ILG) and to use PFC revenue at ILG. The authority to impose a PFC is contingent on your continued compliance with the terms of 49 U.S.C 40117, 14 Code of Federal Regulations (CFR) Part 158 and any conditions included in this letter.

Your notice of intent, submitted on October 3, 2024, has been assigned the following PFC Application Number: 25-02-C-00-ILG. The FAA does not have any particular objections to your notice of intent or proposed projects. Therefore, the FAA acknowledges that you will begin collecting a PFC at a \$4.50 PFC level on May 1, 2025, and complete your collections on February 1, 2028. Furthermore, the FAA acknowledges that you will collect a total of \$1,770,454 in PFC revenue to for the following projects:

Project Title	Type	Level	Pay-as-you-go	Total
Construct Taxiway B (37-2014, 42-2017, 043-2017, 44-2018) (001)	Concurrent	\$4.50	\$770,517	\$770,517
Rehabilitate Taxiway A (34-2015) (002)	Concurrent	\$4.50	\$141,368	\$141,368
Update Airport Master Plan Study (39-2015) (003)	Concurrent	\$4.50	\$43,064	\$43,064

Project Title (continued)	Type	Level	Pay-as-you-go	Total
Acquire Snow Removal Equipment - Spray Tanker with Plow and Blower (40-2016) (004)	Concurrent	\$4.50	\$43,159	\$43,159
Expand Apron - Terminal - (41-2016) (005)	Concurrent	\$4.50	\$235,919	\$235,919
Obstruction Removal - On and off (45-2018, 47-2019) (006)	Concurrent	\$4.50	\$55,326	\$55,326
Wildlife Hazard Assessment (46-2018) (007)	Concurrent	\$4.50	\$6,390	\$6,390
Rehabilitate Runway 1-19 -Design (47-2019) (008)	Concurrent	\$4.50	\$31,554	\$31,554
Acquire Snow Removal Equipment - Sweeper Broom with Air Blast (48-2019) (009)	Concurrent	\$4.50	\$27,945	\$27,945
Rehabilitate Runway 1-19 - Construction (51-2020, 55-2022, 57-2023) (010)	Concurrent	\$4.50	\$389,771	\$389,771
PFC Program Development (011)	Concurrent	\$4.50	\$25,441	\$25,441

The FAA also acknowledges your proposal to exempt that class of air carriers defined as Foreign Air Carriers, filing T-100(f). and Nonscheduled/On-Demand Air Carriers, filing FAA Form 1800-31. that are operating at ILG from the requirement to collect the PFC. We request that you notify the carriers in these excluded classes, which were listed in your notice of intent, of their exemption.

All public agencies collecting PFC's are subject to reporting, record keeping, and auditing requirements as described in 14 CFR Part 158, Subpart D (14 CFR section 158.61 et. seq.). Specifically, you are reminded that, pursuant to 158.67(c), at least annually during the period the PFC is collected, held or used, each public agency shall provide for an audit of its PFC account. After completion of your audit, please provide the Airport District Office (ADO) a copy of the audit.

Also be advised, that the ability to collect on PFC Application Number 25-02-C-00-ILG is governed by either the charge-expiration date, noted above, or when full collection authority (PFC collections plus interest) is reached, whichever comes first. Therefore, it is important to monitor your rate of collection and adjust your charge expiration date as necessary.

The charge effective date must be the first day of the month and must be at least 30 days from the date of this letter. We request that you provide a copy of your notice to the Harrisburg ADO when you notify the air carriers and foreign air carriers to begin collecting PFCs. Also, you are responsible for coordinating any construction with the appropriate federal offices as you would with any non-federally funded construction.

Be advised, 14 CFR section 158.33(a)(1) requires you to implement your concurrent impose and use projects that the FAA has not objected to within 2 years of the date of this letter. 14 CFR section 158.33(a)(1) requires the public agency to begin implementation of a project no later than 2 years after receiving clearance to use PFC revenue on that project.

Finally, you must comply in accordance with your certification of 14 CFR Part 158 assurance number 9, standards and specifications and ensure PFCs are used only for eligible components, spaces and/or equipment.

Sincerely,

Rick Harner
Manager